

November 22, 2016
MINUTES
Shawnee Mass Transit District
Shawnee MTD Administrative Offices Board Room

Members Present:

Nancy Doss
Jim Clark
Bret Neighbors
Elmer Pullen

Executive Director:

Maureen Mann

CFO:

Dori Bigler

Operations Coordinator:

Tiffany Morgan

Human Resources:

Karen Wilson

Fleet Manager:

Jon Murrie

The meeting was called to order by the Board President, Nancy Doss at 4:00 p.m.

Item: Minutes

Bret Neighbors motioned to approve the October 18, 2016 minutes. Elmer Pullen seconded the motion. All in favor. Motion passed.

Item: Check Register and Financial Update

Jim Clark motioned to approve the October, 2016 Check Register and Financial Update. Bret Neighbors seconded the motion. All in favor. Motion passed.

Item: Public Comments

None, No public present

Item: Old Business

Dori Bigler distributed the FY 2016 Audit completed by Beussink, Hey, Roe and Stroder, L.L.C. Certified Public Accountants. She reported that there was no findings.

Item: New Business

None

Item: Administrative Update

Maureen Mann gave an IDOT Update concerning DOAP Funding and 5311 Funding as to when payments are expected. She reported on an IPTA Executive Committee she was part of in Springfield, Illinois. Additionally, She reported that she attended a meeting with our state representatives at the capitol concerning funding issues with mass transit districts. A report was also given concerning the status of the funding for the new depots in Massac, Union, and Pulaski Counties.

Item: Operations Update

Tiffany Morgan reported she and the Lead Dispatcher have been reviewing routes to improve efficiency and reduce the amount of overtime hours. She also presented an update on the status of our Safety Committee which is now headed by the Safety and Training Manager.

Item: Human Resources Update

Karen Wilson reported no new hires, one workers comp claim and also gave an update on the recent drug and alcohol compliance visit by IDOT.

Item: Fleet Update

Jon Murrie reported that currently there are two vehicles out of service for repairs; one needs the turbo replaced and the other needs the transmission replaced.

There were four vehicle incidents with minor damage in the past month. Two were backing up incidents, another hit the back corner of the bus against our fuel tank barricades and the last was a deer collision.

Item: Executive Session

At 4:25 p.m. Jim Clark made a motion to go into Executive Session

For the purpose of "Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting"

Elmer Pullen seconded the motion. A poll vote was taken: Nancy Doss-Yes, Bret neighbors-Yes, Jim Clark-Yes, Elmer Pullen-Yes Motion Passed. The Board entered into Executive Session at 4:26 p.m.

Jim Clark made a motion to return to open session at 4:32 p.m. Elmer Pullen seconded the motion. A poll vote was taken: Nancy Doss-Yes, Bret neighbors-Yes, Jim Clark-Yes, Elmer Pullen-Yes Motion Passed. The board returned to open session at 4:33 p.m.

Jim Clark made a motion to accept the IPRF recommendation based on the recommendation of the mediator in regard to the settlement of a workers comp claim.

Bret Neighbors motioned to adjourn at 4:35 p.m. Seconded by Elmer Pullen All in favor. Motion Passed.



Jim Clark Secretary